



## GUIDELINES FOR AUTHORS AND REVIEWERS 2023

- The Journal of Research Innovation and implications in Education (JRIIE) is a double blind peer review international journal which is published quarterly; that is March, June, September and December. Depending on when the manuscript was submitted, the journal ensures quick and quality review of manuscripts. The journal accepts manuscripts from various disciplines.
- JRIIE has a competent, committed and renowned reviewers and editorial board members from various disciplines. Papers submitted for review process must not have been published or submitted to any other journal for possible publication. Authors are encouraged to look for language experts to go through their manuscripts before submission. The following are publication procedures:
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  6. A proof copy is send to the author for verification and approval.
  7. The manuscript is published and uploaded to the Journal's website: <http://www.jriiejournal.com>

## SETUP OF THE MANUSCRIPT FOR AUTHORS AND REVIEWERS

Manuscripts should strictly follow APA guidelines (7<sup>th</sup> Edition was released in October 2019). This includes citation and referencing guidelines. The manuscript should follow the order below:

1. Title of the manuscript
2. Name of author(s) with their qualifications (First name, Middle Name and then Sir Name. For example, Prof. Linus Lawrence Ibadan, PhD. Director of Research and Publications, University of Dodoma, Tanzania
3. Email Address of the corresponding author
4. An abstract of not more than 250 words: This section should begin with a general statement explaining the purpose of the study, locality, methodology, population and sampling and instruments used for data analysis. Thereafter, key findings and recommendations should follow.
5. Keywords: Between five and seven (Compound keywords should be avoided).
6. Introduction: The author is expected to give a strong background of the study with preliminary literature review from global to local perspective. Study gap and justification of the study must be indicated.
7. Related Literature and Studies from global to local perspective.

8. Methodology: This section includes research design, population and sampling procedures, validity and reliability and data analysis plans.
9. Results and Discussion: This section should be guided by relevant research questions that guide the study. Results should be presented in Tables that are in harmony with APA format (**See Appendix A**).
10. Conclusions and Recommendations: Each research question should have its respective conclusion and recommendation in brief.
11. Citations and References: Strictly follow APA Guideline (**See Appendix B and C**).

## APPENDICES

- A. SAMPLE OF TABLES IN APA FORMAT:** The table should be drawn from automatic insertion in Microsoft word as appears in Table 1 below, and then lines within the table should be deleted as appears in Table 2 below:

Table 1: Differences in *Students' Disciplinary Cases as Perceived by Teachers*

SN	Disciplinary Case	Schools' Mean Scores		Significance Sig. (2-tailed)
		Teaching CRE	Not Teaching CRE	
1.	Disciplinary Cases in General	2.36	3.12	0.00*
2.	Premarital Relations	2.16	2.88	0.00*
3.	Dodging from Obligatory tasks	2.33	2.88	0.00*
4.	Sabotage experiences	2.04	2.42	0.02*
5.	Students Suspension	1.97	2.42	0.05
6.	Pregnancy Cases	1.64	2.30	0.00*
7.	Students' Riots	1.87	2.27	0.03*
8.	Examination Malpractice	1.71	1.74	0.81
9.	Student-Student Fighting	2.02	2.38	0.03*
10.	Drug Abuse Experiences	1.58	2.00	0.01*
11.	Bullying	2.02	2.44	0.13*

\*Difference is significant

Table 2: Differences in *Students' Disciplinary Cases as Perceived by Teachers*

SN	Disciplinary Case	Schools' Mean Scores		Significance Sig. (2-tailed)
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11.	Bullying	2.02	2.44	0.13*

\*Difference is significant

## B. CITATIONS

- Authors should ensure that all factual/ borrowed ideas from other authors are properly cited and referenced. Every citation must appear in reference list and each reference must be cited in the manuscript.
- Plagiarism cannot be entertained and may lead to rejection of the manuscript. (The journal uses Plagiarism Checker X to check level of Plagiarism)

- As a guide a returned **percentage** of below 15% would probably indicate that **plagiarism** has not occurred. However, if the 15% of matching text is one continuous block this could still be considered **plagiarism**. A high **percentage** would probably be anything over 25% (Yellow, orange or red).
- A variety of approaches should be used. For example;
  - a. According to Ndiku, Ngussa and Mbuti (2020), research and innovation are key factors for sustainable development.
  - b. Ndiku, Ngussa and Mbuti (2020) argue/ maintain, postulate/ recommend that research and innovation are key factors for sustainable development.
  - c. Research and innovation are key factors for sustainable development (Ndiku, Ngussa and Mbuti, 2020).
- Citation should strictly use the surname(s) of author(s). Do not insert middle or first name in citations.

### **C. SAMPLE OF REFERENCES AND CITATIONS (Note that we have included APA version 7 for authors and reviewers to familiarize themselves with)**

#### **BOOK**

Creswell, J. W. (2008). Educational research: Planning, conducting and evaluating quantitative and qualitative research. (3<sup>rd</sup>ed.). New Jersey: Pearson Prentice Hall.

#### **JOURNAL ARTICLE**

Kowino, J. O., Agak, J. O., and Kochung, J. E. (2012). The role of teaching Christian Religious Education to the development of critical thinking amongst Kenyan secondary school students in Kisumu East District, Kenya. *International Journal of Academic Research in Progressive Education and Development*1, 2(5), 113-133.

#### **THESIS**

Aroni, M. A. (2003). Perceptions on social education and ethics and Christian religious studies in Kenya: A study of secondary schools in Kiambaa Division. Master of Education Unpublished Thesis, University of Eastern Africa, Baraton, Kenya.

### **SOURCE FROM THE INTERNET**

#### **Citing a general website article with an author**

APA format structure:

Author, A. (Year, Month Date of Publication). Article title. Retrieved from URL

APA format example:

Simmons, B. (2015, January 9). The tale of two Flaccos. Retrieved from <http://grantland.com/the-triangle/the-tale-of-two-flaccos/>

#### **Citing a general website article without an author**

APA format structure:

Article title. (Year, Month Date of Publication). Retrieved from URL

APA format example:

Teen posed as doctor at West Palm Beach hospital: police. (2015, January 16). Retrieved from <http://www.nbcmiami.com/news/local/Teen-Posed-as-Doctor-at-West-Palm-Beach-Hospital-Police-288810831.html>

## **GUIDELINES FOR AUTHORS USING APA VERSION 7 (RELEASED IN OCTOBER 2019)**

### **NOTE:**

- ✓ Tables and Figures have not been revised (remained as guided in Version 6) Version 7

### **In-text citations:**

2. The in-text citation for works with three or more authors is now shortened right from the first citation. You only include the first author's name and "et al."

- × (Taylor, Kotler, Johnson, & Parker, 2018)
- ✓ (Taylor et al., 2018)
- ✓ (Mbowa et al., 2020)

For any first citation from agency, organization, etc., no abbreviation or short forms, except in the subsequent in text citations

- × FAO (2020)
- ✓ **Food and Agriculture Organization (2020) states that.....**

### **References**

The publisher location is no longer included in the reference.

- × Covey, S. R. (2013). *The 7 habits of highly effective people: Powerful lessons in personal change*. New York, NY: Simon & Schuster.
- ✓ **Covey, S. R. (2013). *The 7 habits of highly effective people: Powerful lessons in personal change*. Simon & Schuster.**

**Surnames and initials for up to 20 authors (instead of 7) should be provided in the reference list.**

### **NB:**

For APA Version 7 on the reference list, all the authors' Sir Names and Initials Must appear except when they are 21 and more (See: Below)

- × Miller, T. C., Brown, M. J., Wilson, G. L., Evans, B. B., Kelly, R. S., Turner, S. T., ... Lee, L. H. (2018).

- ✓ Miller, T. C., Brown, M. J., Wilson, G. L., Evans, B. B., Kelly, R. S., Turner, S. T., Lewis, F., Lee, L. H., Cox, G., Harris, H. L., Martin, P., Gonzalez, W. L., Hughes, W., Carter, D., Campbell, C., Baker, A. B., Flores, T., Gray, W. E., Green, G., ... Nelson, T. P. (2018).
- ✓ Mbowa, H.S., Makewa, L.N., Murongo, M., Titus Mutia Kithome, T.M., William Mudahemuka, W. & Winnie Ngila, W. (2020). Technology Integration Imbalances/Challenges in Higher Institutions of Learning: A Case of Private and Public Universities in East African Region. *Journal of Research in Innovation and Implication in Education*, 4(1), 1-9.

**Note: If an article has 21 authors or more, list the first 19 authors, then insert an ellipsis (...) and then the last name and first initials of the last author.**

- ✓ Wolchik, S. A., West, S. G., Sandler, I. N., Tein, J., Coatsworth, D., Lengua, L., Johnson, A., Ito, H., Ramirez, J., Jones, H., Anderson, P., Winkle, S., Short, A., Bergen, W., Wentworth, J., Ramos, P., Woo, L., Martin, B., Josephs, M., ... Brown, Z. (2005). Study of the brain. *Psychology Journal* 32(1), 1-15. doi:10.1037/1061-4087.45.1.11

4. DOIs are formatted the same as URLs. The label “DOI:” is no longer necessary.

- × doi: 10.1080/02626667.2018.1560449
- ✓ <https://doi.org/10.1080/02626667.2018.1560449>

5. URLs are no longer preceded by “Retrieved from,” unless a retrieval date is needed. The website name is included (unless it’s the same as the author), and web page titles are italicized.

- × Walker, A. (2019, November 14). Germany avoids recession but growth remains weak. Retrieved from <https://www.bbc.com/news/business-50419127>
- ✓ **Walker, A. (2019, November 14). Germany avoids recession but growth remains weak. *BBC News*. <https://www.bbc.com/news/business-50419127>**

6. For ebooks, the format, platform, or device (e.g. Kindle) is no longer included in the reference, and the publisher is included.

- × Brück, M. (2009). Women in early British and Irish astronomy: Stars and satellites [Kindle version]. <https://doi.org/10.1007/978-90-481-2473-2>
- ✓ **Brück, M. (2009). *Women in early British and Irish astronomy: Stars and satellites*. Springer Nature. <https://doi.org/10.1007/978-90-481-2473-2>**

Newspaper Article

**Without Author:**

It’s subpoena time. (2007, June 8). *New York Times*.  
<https://www.nytimes.com/2007/06/08/opinion/08fri1.html>

**With Author:**

Cieply, M. (2013, November 11). Gun violence in American movies is rising, study finds. *New York Times*.

**Personal Communications:**

Personal communications such as Emails, lectures, or conversations should be cited as personal communications in the text only (not in the reference list) in the following format:

R. J. Smith (personal communication, August 15, 2015)

9. The singular “they” or “their” is endorsed as a gender-neutral pronoun.

- × A researcher’s career depends on how often he or she is cited.
- ✓ A researcher’s career depends on how often they are cited.

10. Instead of using adjectives as nouns to label groups of people, descriptive phrases are preferred.

- × The poor
- ✓ People living in poverty

11. Instead of broad categories, you should use exact age ranges that are more relevant and specific.

- × People over 65 years old
- ✓ People in the age range of 65 to 75 years old